

GLM REIT MANAGEMENT SDN BHD

WHISTLEBLOWING POLICY

GLM REIT Management Sdn Bhd (GLM REIT) is committed to good business ethics and integrity as set out in the Hong Leong Group's Code of Conduct and Ethics. All employees are encouraged to raise genuine concerns on improper or wrongful conduct at the earliest opportunity, and in an appropriate way. This is to promote good corporate governance practices within GLM REIT.

Who can raise concerns

- Any employee of GLM REIT
- Any (legal or natural) person providing services to, or having a business relationship with, Tower Real Estate Investment Trust ("Tower REIT") and GLM REIT, as its manager

What types of concerns should you raise

You should raise any concern on any improper conduct or wrongful act involving GLM REIT and Tower REIT that is committed, including but not limited to:

- Any criminal offences, including fraud, corruption, bribery and blackmail
- Any failure to comply with legal or regulatory obligations
- Any improper conduct which would be a disciplinary offence
- Any gross mismanagement of company affairs
- Any act or omission which jeopardises the health and safety of any employee of GLM REIT or any member of the public

Who should you raise your concerns with

Any employees may make reports of any such concerns to the Chairman of the Board Audit & Risk Management Committee of GLM REIT:

Chairman of the Board Audit & Risk Management Committee
GLM REIT Management Sdn Bhd
Level 32, Menara Hong Leong
No. 6, Jalan Damanlela
Bukit Damansara
50490 Kuala Lumpur, Malaysia
Email : barmcreitchairman@guocoland.com

Please include your full name and contact details, as well as full details of your concern and any supporting documentation you consider relevant. Should you wish to do so, you may use our [Whistleblower Form](#) to provide the details required.

Please note that any grievance of a personal nature should be raised through the HR grievance procedures and not through this Policy or the Whistleblower Form.

GLM REIT reserves the right not to investigate any concern which is raised anonymously.

What action can be taken against you

To the extent permitted by law, you will be protected from adverse employment action and where feasible, from disclosure of your identity, provided your report is made in good faith, even if you are genuinely mistaken in the concerns you raise.

Your report should not be made with malicious intent; malicious reports or complaints lose the protection afforded under this Policy, and appropriate action may be taken against you.



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WHISTLEBLOWER FORM

You should raise any concern on any improper conduct or wrongful act that is committed within GLM REIT and Tower REIT. Any grievance of a personal nature should be raised through the HR grievance procedures and not through this Whistleblower Form.

YOUR FULL NAME		
NAME OF YOUR EMPLOYER		
YOUR CONTACT DETAILS	Address:	Telephone:
		Email:

DETAILS OF YOUR CONCERNS (please provide as much information as possible)
DESCRIPTION OF INCIDENT: (use the additional information sheet, if necessary)
WHERE DID THE INCIDENT OCCUR?
WHEN DID THE INCIDENT OCCUR?
NAME AND POSITION OF PERSON(S) INVOLVED:
DETAILS OF ANY WITNESS(ES):
DID YOU REPORT THE INCIDENT TO ANY AUTHORITIES? IF YES, PLEASE GIVE DETAILS:
SUPPORTING DOCUMENT(S) ATTACHED (Please tick)? Yes <input type="checkbox"/> No <input type="checkbox"/>



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ADDITIONAL INFORMATION SHEET

ANY ADDITIONAL INFORMATION:

Provide any further details you think may be relevant, for example, whether you approached the person(s) concerned, any financial impact to GLM REIT and Tower REIT, etc.